

NEPAD Young Professionals Programme (YPP)

Placement Announcement

Data Analysts (Interns / Fellows)

The African Union (AU) established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia.

The New Partnership for Africa's Development (NEPAD) is a programme of the African Union adopted in 2001 in Lusaka, Zambia, aimed primarily at poverty alleviation and promotion of economic growth and sustainable development in Africa. As a consequence of the integration of NEPAD into the structures and processes of the African Union, the NEPAD Planning and Coordinating Agency (NPCA) has been established by the Decision of the 14th AU Assembly of February 2010 as the technical body of the African Union, in replacement of the NEPAD Secretariat.

The mandate of the NEPAD Agency is to:

- i. Facilitate and coordinate the implementation of continental and regional priority programmes and projects;
- ii. Mobilize resources and partners in support of the implementation of Africa's priority programmes and projects;
- iii. Conduct and coordinate research and knowledge management;
- iv. Monitor and evaluate the implementation of programmes and projects; and
- v. Advocate on the AU and NEPAD vision, mission and core principles/values.

The offices of the NEPAD Agency are located in Midrand, Johannesburg, South Africa

Investing in the future of Africa is inextricably linked to the effective impact of youth development programmes and projects. This requires a strong foundation built on successful practices that will contribute to youth participation in development and leadership. Indeed, the AU considers African Youth as a critical resource that requires special attention, being a formidable creative resource requiring proper harnessing for Africa's socio-economic development. The African Union in the African Youth Charter is clearly convinced that ***"Africa's greatest resource is its youthful population and that through their active and full participation, Africans can surmount the difficulties that lie ahead"***.

To this effect, the NEPAD Planning and Coordinating Agency has developed a Policy Guide on the NEPAD Young Professionals Programme (YPP) which is being operationalized. The YPP is a support model involving young professionals to assist the Agency in executing its role as the technical body of the African Union.

The **Young Professionals Programme** is aimed at providing a pool of talented, multidisciplinary young professionals who will assist the NPCA achieve its mandate. The YPP focuses on three (3) key programme-components:

- a. **Internship Programme:** to provide opportunities for graduate and postgraduate students from diverse academic backgrounds to enhance their educational experience through practical work assignments and periodic attachments at the NEPAD Agency.
- b. **Fellowship Programme:** to assist AU Member States especially NEPAD national focal points to have an in-depth understanding of the NPCA mandate and NEPAD implementation.
- c. **Volunteer Programme:** to mobilize volunteers to serve and support the NEPAD Agenda and African development in general.

Through the NEPAD YPP, the NPCA aims to improve excellence in the delivery of its mandate by attracting motivated young Africans to serve in various capacities towards achieving the NEPAD vision and agenda. In addition, the YPP offers African young professionals the opportunity to develop technical and leadership skills whilst enhancing their practical working knowledge of Africa's developmental strategies premised on NEPAD.

The YPP roll-out will be implemented in stages through the Agency's Directorates, Divisions, Programmes and Units. Accordingly, the NEPAD Planning and Coordinating Agency is seeking the placement of Data Analysts who are citizens of the African Union (AU) Member States under the NEPAD Young Professionals Programme (YPP).

A. Post

Job Title: Data Analyst
Position Level: Intern or Fellow (Young Professional)
Duty Station: NEPAD Planning and Coordinating Agency, Midrand, Johannesburg, South Africa
Supervisor: Relevant Directorate, Division or Programme in NEPAD Agency

B. KEY PERFORMANCE AREAS

Under the supervision of the relevant Directorate, Division, Programme or Unit of the NEPAD Planning and Coordinating Agency, the Young Professional Data Analyst will be responsible for supporting the statistical collation and analysis as well as the information needs for planning and implementation of regional projects. He/she will assist with the development of improved management information system essential for the regional programme.

Specifically, the YPP Data Analyst will perform and carry out the following specific duties and responsibilities:

1. Support the acquisition of necessary data, information and requisite knowledge at the NEPAD Agency towards assembling the database for the programme

2. Work with supervisor to interpret, transfer all statistical information on the relevant NEPAD project and communicate results of the data analysis to relevant stakeholders
3. Participate in providing statistical data as input into report writing, presentations, and publication of results and findings
4. Support the monitoring and evaluation of data as contributions to the development and writing of programme proposals
5. Evaluate existing data analysis tools, including models to determine relevance to NEPAD Agency's operations and procedures
6. to NPCA, upload it to the infrastructure information portal and regularly update it with new developments Ensure user-friendly data is available to inform the findings and conclusions to staff and external stakeholders
7. Assist with the development of policy on information sharing and contribute to the improvement and maintenance of the NEPAD website or KM portal as well as database including rollout and future upgrades of the system
8. Perform any other related duty as maybe required.

C. Job requirements

Required Qualifications and Skills:

- Citizen of an AU Member State or an African in the Diaspora
- Be 30 years of age or younger at the time of application (for YPP Interns) or be less than 40 years old (for YPP Fellow)
- Be fluent in English or French and proficiency in other AU working languages
- Specialty in Data Analysis, Statistics or a relevant field to the NEPAD Agency's key thematic focus areas
- Should possess a minimum of Bachelor degree (Hons) from a recognized University (BA/BSc/BComm etc.) while current enrolment or the completion of a post-graduate degree will be an added advantage
- Demonstrated commitment to African development (field experience on the continent and/or in other developing countries is an added advantage)
- Ability/motivation to work in a multi-cultural work environment
- High level of integrity and accountability, flexible approaches to work coupled with enthusiasm, commitment and energetic
- Maintain confidentiality at the highest level at all times
- Possess good analytical and excellent interpersonal skills.

Experience:

- Basic experience in data management and analysis, as well as knowledge of statistical analysis requirements within 1-2 years post-University qualifications
- Basic knowledge of data management and different data collection methodologies including relational databases (RDBMS), monitoring and optimizing databases to provide high accessibility and quality of service.
- Other skills and competencies: Good knowledge of database software: EXCEL, SPSS, and/or other statistical programmes.

Interested candidates are invited to send their application and CV to:

young-professionals@nepad.org

- D. Tenure of Placement:** The placement will be made on a NEPAD short-term contract for 3 months in line with the Agency's YPP.
- E. Gender Mainstreaming:** The NEPAD Planning and Coordinating Agency is an equal opportunity employer and qualified female young professionals are strongly encouraged to apply for the placement.
- F. Application for Placement:** To apply, please submit the following:
- a. A motivation letter stating reasons for seeking YPP position with the NEPAD Agency.
 - b. Curriculum vitae (CV) not exceeding three (3) pages and indicating your nationality, age and gender.
 - c. One (1) referee with good knowledge of the candidate's work, furnishing full contact details, telephone, fax and e-mail addresses.
 - d. Certified copies of degrees and diplomas.
- G. Remuneration:** In line with the NEPAD Young Professionals Programme (YPP), the remuneration is in form of a stipend / basic allowance.
- H. Applications** must be received not later than **1 July 2013** and should be addressed to:

**YPP Committee
NEPAD Planning and Coordinating Agency
P O Box 1234
Halfway House
Midrand, 1685**

Email: young-professionals@nepad.org and RebeccaO@nepad.org

Please note, should you not hear from us within six (6) weeks after the closing date, kindly consider your application to be unsuccessful.

The New Partnership for Africa's Development (NEPAD) is a vision and strategic framework for Africa's renewal that is based on a shared understanding that it is imperative to eradicate poverty and position African countries on the road to sustained economic growth and development. NEPAD works closely with the African Union Commission (AUC), regional economic communities, national governments, research institutions and civil society organizations in its attempts to eradicate poverty in Africa whilst also voicing Africa's concerns at the global level. For more information, please visit: www.nepad.org

Note: The YPP model placement arrangement is supported under the Grant Agreement between the NEPAD Planning and Coordinating Agency (NPCA) and the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH.